

NEVADA EARLY INTERVENTION INTERAGENCY COORDINATING COUNCIL

September 6, 2007
MINUTES

ATTENDANCE

Interagency Coordinating Council Members Present:

Ann Bingham, Acting Co-Chair	University of Nevada, Reno, Dept. of Educational Specialties
Jerry Allen	Nevada Division of Welfare, Child Care Financing
Nora Bryan Behrens	Parent Representative – Northern Region
Yvonne Brueggert	Nevada Disability Advocacy and Law Center
Alice Chernich	Sunrise Hospital
Paula Crawford	Southern Nevada Early Intervention Services
Dianne Farkas	Family to Family Connection, Las Vegas West
Keana Sullivan for Molly Hayes	Nellis Child Development Center
JoAnn Johnson	Nevada University Center for Excellence in Disabilities
Robin Kincaid	Nevada Parents Encouraging Parents
Joyce Larsen	Division of Child and Family Services, Early Childhood Mental Health
Pamela McKay	Division of Insurance
Johnette Oman	Northwest Nevada Early Intervention Services
Betty Sherwood	Parent Representative - Rural
Nancy Sileo	University of Nevada, Las Vegas, Dept. of Special Education
Shannon Springer	Parent Representative – Northern Region
Caroline Thomas	Nevada Division of Child and Family Services, CAPTA
Sherry Waugh	Early Head Start
Richard Weathermon	Nevada Governor's Council on Developmental Disabilities
Nora Behrens	Parent Representative – Northern Region
Shannon Springer	Parent Representative – Northern Region
Bodi Wallace	Parent Representative – Southern Region
Richard Whitley	Health Division

Interagency Coordinating Council Members Absent:

Myra Berkovits	Clark County School District Title I HOPE
Chuck Duarte	Division of Health Care Finance and Policy
Sheila Leslie	Assemblywoman, Nevada Legislature
Rosa Waitman	Parent Representative – Southern Region

Nevada State Health Division Staff Present:

Janelle Mulvenon, Bureau Chief	Bureau of Early Intervention Services
Wendy Whipple, Part C Coordinator	Bureau of Early Intervention Services
Brenda Bledsoe, Part C Staff	Bureau of Early Intervention Services
Cathy Robinson, Administrative Assistant	Bureau of Early Intervention Services
Edie King, Part C Staff	Bureau of Early Intervention Services
Iandia Poole, Part C Staff	Bureau of Early Intervention Services
Daniel Dinnell, Part C Staff	Bureau of Early Intervention Services
Melanie Whitney, Part C Data Manager	Bureau of Early Intervention Services
Allan Mandell, Program Manager	Northwest Nevada Early Intervention Services
Randy Figurski, Health Admin.	Health Division
John Flamm, Information Officer	Health Division
Christy Santoro, Developmental Specialist IV	Southern Nevada Early Intervention Services

Public/Guests Present:

Amy Culpert
Dave Luke, Consultant

Easter Seals of Southern Nevada
Department of Health and Human Services (DHHS)

CALL TO ORDER

Ann Bingham, acting Co-Chair, called the meeting to order at 9:00 a.m.

Introductions and Announcements

Introductions were made in both Reno and Las Vegas. A. Bingham welcomed Betty Sherwood, Shannon Springer, and Nora Bryan Behrens to the ICC as the newly appointed parent representatives.

Resignations of Keith Allred and Carren Knehr

A. Bingham announced resignations had been received from Keith Allred and parent representative, Carren Knehr.

APPOINTMENT OF NEW ICC CO-CHAIRS

W. Whipple stated in absence of a chair for this meeting she contacted A. Bingham to ask if she would chair the meeting. She indicated she would be willing to do so. W. Whipple explained K. Allred had been the appointed agency co-chair for the last seven years so no precedence had been set as to choosing a new chair. She asked if any ICC members who would be interested in volunteering for the position or if there were any nominations. The nomination of A. Bingham was put forth and a motion made.

MOTION: To elect A. Bingham to be the agency co-chair for the next three years.
BY: N. Sileo
SECOND: P. MacKay
VOTE: Motion passed with A. Bingham abstaining.

A discussion of the duties of the parent co-chair was held. Volunteers or nominations were asked for. N. Behrens volunteered to accept the position and a motion was made.

MOTION: Move that Nora Behrens be approved as co-chair.
BY: JoAnn Johnson
SECOND: Jerry Allen
VOTE: Motion Passed

APPROVAL OF MINUTES

MOTION: Approve the minutes from the May 17, 2006 meeting as written.
BY: C. Thomas
SECOND: Y. Brueggert
VOTE: Motion Passed

REGIONAL PROGRAM UPDATE

NEIS-Northwest Program

Allan Mandell, Program Manager gave a brief overview of the changes taking place within the Northwest program. He began by reporting that collaboration was begun with Family to Family Connection in Reno where NEIS staff participate in play groups. He then remarked the service delivery model of the Northwest is being reconfigured in an effort to streamline and improve services. This reconfiguration will be patterned after the Southern Region. Play groups will be incorporated at the NEIS Reno site as well as in other community venues. The first groups are scheduled to begin at the

end of September. A. Mandell reported the final completion notice for building expansion was received. He then stated a reconfiguration of the behavioral assessment teams are in process. The teams will now include the most experienced staff and the number of teams will be reduced to two at the beginning. The two experienced teams will mentor new staff and as they learn the process and become more qualified they will move into the mentoring role. He also spoke on the monthly brown bag seminars which are about to start. These seminars will be used to discuss different articles and how they pertain to the local area. A. Mandell noted an open house is being held on October 18, 2007 from 10 am to 2 pm and the theme this year is community partnerships. He then explained the Northwest program is in the process of comprehensive self assessment. A committee has been put together which comprises staff from NEIS, Part C, parents, and community providers. He expects the process to be completed with the report to Part C prior to October 1. A. Mandell reported the duties of the social workers have been shifted and will now be used on multidisciplinary evaluation teams more consistently and more frequently written into the IFSPs, which should help improve the timeliness of services. He reported a tickler report had been created for staff to keep them apprised of timelines and due dates. Recruiting has been started for the Developmental Specialist III (DS3) positions, which is part of the plan to transition Accustaff developmental specialists into State classified positions. A. Mandell related that Dr. Leslie Tolbert who is a speech pathologist with NEIS has started providing weekly trainings to the teams. Also, a newsletter committee has been formed. This committee will review the format and the content of the quarterly newsletter and ensure it is distributed in a more timely fashion. The Hawaii early learning profile training has been concluded and is being used in the multidisciplinary team evaluation process which was designed to streamline the federal reporting of the child outcomes for OSEP. The Cerebral Palsy Parent Network is now holding playgroups/support groups meeting on the third Sunday of each month from 4 to 6 pm with the location changing each month. Lastly, A. Mandell reported a meeting had been held to discuss ways to revamp and/or offer additional services to families with children on the autism spectrum. Out of this meeting came the idea of a small pilot program based on the Self Directed Program through Mental Health and Developmental Services. Families who might benefit from this program are being identified at this time.

NEIS-South on the Social/Emotional Team

C. Santoro explained the team was created six months ago. The team members are all volunteers and have backgrounds in Mental Health or working with children with reactive attachment disorder. The team does not have an extensive amount of experience so training is taking place. Trainings take place each month and cover such topics as families with addiction and emotional disturbance. An upcoming training is how to use the DC Zero to Three diagnostic classifications. The team is partnering with Early Childhood Mental Health (ECMH) and referring children to them as needed. The purpose of the team is to support staff that are having difficulty working with families with mental health issues. C. Santoro reported she has had five referrals.

PERFORMANCE DATA

4th Quarter and Year End CLEO Reports

M. Whitney explained CLEO stands for Case Load Evaluation Organization. The Part C office submits this report to Health Division (HD) Administration who approves it and forwards it to the Department of Health and Human Services (DHHS) Director's office. A meeting is held quarterly with the Director's staff regarding these reports and is then shared with the Legislative Council Bureau (LCB) and the budget analyst.

M. Whitney began with the first two charts in the packet. The first chart represents children served. In the first quarter of FY2004 1,042 children were served with 758 of those children on a wait list and 510 of those 758 waiting over 45 days. In the fourth quarter of FY2007, 2,137 were served with 302 in the referral process and of those 302 only 12 were waiting over 45 days. The second chart shows early performance by program. In FY2005 fourth quarter, the Southern region served 999 children and the Northwest region served 672 for a total of 1,671 children served. These totals were prior to separating the North into two separate regions. Fourth quarter of FY2007 shows the Southern region serving

1,255 children, Northwest region serving 676, Northeast serving 110, Easter Seals of Southern Nevada serving 55, and REM serving 41, which is a total of 2,137 children served.

M. Whitney explained unduplicated counts. In quarterly counts, there is a chance of duplication because of children leaving the program and then returning in the same quarter. At the end of every year, a count of the total number of children unduplicated is done. The total unduplicated count for FY2007 was 3,058 children. The increase of 79 and 81 children projected for FY2008 and FY2009 are reflected in the chart to show the quarterly actual counts, quarterly projections as well as estimated population, which is received from the state demographer, and where the funding lies. The program is currently funded to serve 2,218 children in June of 2009 and the report shows a projection of 2,523 children. To reach our 2% of the population, 2,622 children need to be served. A preliminary analysis was done which shows if everything stays status quo the program will have enough funding for this fiscal year including the increase of the 79 children. Analysis will continue to be done to determine what recommendations can be made to address the shortfall of funding in FY2009. R. Whitley stated these reports are presented quarterly to the Interim Finance Committee (IFC) so if extra funding is needed a request will be presented to them.

M. Whitney stated the next chart is a comparison of exits, which are children who have had a IFSP and have exited the program. These are compared to all the new referral children. In FY2004, 894 children were exited and in FY2007 1,248 were exited. The referrals received in FY2004 were 2,166 but in FY2007 there were 3,785 referrals. The referrals compared to our exits are about three times greater. M. Whitney reported the over/under 45 days in FY2005 in the Southern region had 74 IFSPs developed within the 45 days and in FY2007 there were 903 IFSPs developed within the 45 days which gave them a 91.5% for the year. It was noted their 4th quarter was closer to 95%. Statewide in 2007 92.5% of the IFSPs were reached within the 45 day timeline and as for the other regions the Northwest region had 94.5%, the Northeast region had 92.4%, Easter Seals of Southern Nevada (ESSN) was 87.5% and REM was 100%. M. Whitney reported the last chart shows average wait time. This is data collected right before we became a bureau. OSEP has never cared for us rounding this data. In FY2003 4th quarter, which is before the creation of BEIS, statewide children were waiting on average 151 days; in the South it was 225 days, and in the North it was 105 days. In FY07 4th quarter, the average for the South was 24 days, the Northwest was 41 days, the Northeast was 38 days, ESSN had an average of 45 days, and REM's average was 31 days, which averaged statewide, was 31 days.

4th Quarter and Year End Regional/State Program Performance Data

M. Whitney stated this in an informational report, which is used as the basis for the CLEO reports.

FY08 Projections/CAPTA

W. Whipple gave a brief explanation and history of CAPTA for the new ICC members. M. Whitney stated there were 3,785 referrals last year and of those 616 were from CAPTA, which is 16.3% of total referrals. The number of evaluations completed was 118 CAPTA referrals that failed the screening but were referred to Part C for evaluation, which is 19.2% of all CAPTA referrals. Of those 118 referrals, 109 of those evaluations were completed for Part C, which is 17.7% of all CAPTA referrals. Of those, 9 referrals were still in the referral process at the end of the year. The number of kids that met eligibility under IDEA was 66 and they remain eligible under Part C, which is 10.7% of the total CAPTA referrals. Of those, 43 children were found not eligible for Part C, which is 7% of all CAPTA referrals. The number of children that went into the Screening and Monitoring system or SaM Track was 53 of the CAPTA referrals. These children have passed the screenings but due to concerns were referred to SaM and reflect an 8.6% of all CAPTA referrals. The number of CAPTA referrals on the last day of the year was 38, which is 6.7% and were still in the referral process. Of those 138, 9 were referred to Part C and in the referral process waiting for eligibility determination, which is 1.46%. Another 43, which is 6.98%, were referred to Part C and found not eligible. Another 59, which is 9.58%, were referred to Part C and found eligible and an IFSP was developed. Seven, which is 1.14%, were referred to Part C and found eligible but the parent declined services. There were 375 children, which is 60.88%, who passed the screening and were exited from the program. Another 53 children, which is 8.6%, passed

the screening but due to concerns were referred to SaM. Contact with the family was unsuccessful and the record was closed with 20 children, which is 3.25%. In four cases, which was .65%, the child was referred but the parent had no concerns so the record was closed. In three cases.49%, the family moved out of state and the record was closed. One child died while in foster care, which is 1.16%. Two cases were late referral, which is .32%, and the child was referred to the local education agency. Another 2 children, .32%, were inappropriate referrals because the child was over the age of 3. M. Whitney explained the referrals that ended with an IFSP when this number is compared to the overall referrals only 1.6% of children with an IFSP came from CAPTA.

A.Chernich asked if there was a breakdown of the north and south for the referrals. M.Whitney stated she would email those numbers to everyone. J. Oman and P. Crawford explained how SaM was being used to follow NICU babies in those regions. R. Kincaid asked how the screening process is handled. J. Oman and C. Santoro noted both regions use the ASQ screening tool and then explained the process of scoring this tool and the follow-up process.

DISCUSSION OF ICC BY-LAWS CHANGES AND APPROVAL OF CHANGES

ICC Strategic Planning Meeting – Discussion of Possible Dates and Locations

W. Whipple discussed the reasons for the by-law changes and explained proposed language insertions were inserted to help facilitate discussion. The major changes to the by-laws can be found on page 2 of the membership section. New members were added under IDEA 2004 and required by federal regulations to be added to the by-laws. On page 3 it was noted the chair would be appointed by the governor's office but that is not correct. It had been a standing policy that the Department of Education 619 coordinator would be the chair but since that position has not been filled since K. Allred vacated it in August, it would be advantageous to update the by-laws to reflect that the chair would now be elected by the membership. The next change is regarding the strategic planning meeting. Traditionally, it has been done every year but for discussion purposes, it is suggested to be every two years. D. Farkas supported the idea of doing a three year strategic plan every two years. R. Weathermon indicated that a three-year plan could be generated and reviewed annually. There was also discussion regarding the possibility of having one Council meeting each year as a face-to-face meeting. On page 4, it reflects the changes in the language as it relates to how and when ICC paperwork will be distributed to each member. On page 5, section 5, a change to language in this section is related to the time frames required to meet the public posting requirements within the Health Division. W. Whipple explained the required timeline to ICC members. On page 6, section 8, the language change reflects the recommendations made during the last recruitment process of parent representatives. The officers and staff section has changes to the language to reflect the elected versus appointed by the Governor changes. W. Whipple discussed the sections on co-chairs giving a brief background on how the co-chair positions evolved and as to why suggested word changes were requested. There are also language changes in the section of Office and Duties, section 1, page 7. It is suggested that members may be appointed for only two consecutive terms unless allowed by consensus of the council. There are certain members of the ICC that serve at the pleasure of the Governor because they fulfill a mandated federal requirement on the ICC. A brief discussion of the suggested changes was held with the membership agreeing to the changes as discussed.

MOTION: To accept the by-laws with the proposed changes as discussed.
BY: Nancy Sileo
SECOND: Pam MacKay
VOTE: Motion Passed

An amendment to the motion was made to include the following statement within the section relating to Co-Chair: "the chair's term will be for 3 years with the possibility of approval of a second term by the membership".

DISCUSSION OF POSSIBLE CREATION OF AN ICC FINANCE WORKGROUP

Membership decided to convene a subcommittee who will meet with J. Mulvenon and G. Oehlert to learn more about the budgeting process. ICC members who expressed interest in this committee are Bodi Wallace, Robin Kincaid, Shannon Springer and Johnette Oman. J. Mulvenon will contact these members to schedule the first meeting.

LEGISLATIVE UPDATE

J. Larsen stated Early Childhood Mental Health (ECMH) in the North was approved to add two half time positions for a day treatment program for children four through six years of age. This will be an afternoon day treatment program housed at Children's Behavioral Services. The positions were approved to start as of October 1, 2007. Also approved were two and a half positions for psychiatric case workers who would become the intake coordinators to do the initial contact and referral to the community or the preparation to bring the client into the agency.

Outcomes of Legislation Related to Autism

D. Luke provided various updates and reported he has been working on the high profile Autism issues. At the end of the legislative session, funding was provided to Developmental Services in the Division of Mental Health and Developmental Services (MHDS) and the Office of Disability Services (ODS). The MHDS pilot program he spoke about at the last meeting has officially been renamed to Self Directed Autism Support Services. The funding for this program is directed to families with young children with autism so they can purchase direct services on their own. The legislature decided to expand the funding over the biennium to 194 families for a total expenditure of over four million dollars. The average payment to families had been about \$1,100 dollars. These families will receive a 20% increase and all new families will receive \$1,320 per month. The expansion in funding now includes those on the waiting list and leaves room for expansion due to population growth. These changes took place on July 1, 2007. The new policies reflecting these changes and eligibility are currently being rewritten.

The ODS funding was requested to empower and give more choices to families who could not qualify for MHDS services. This program was funded for two million dollars, which was a combination of a number of bills. The funding includes administrative costs and the creation of an Autism Task Force. Funding begins October 1, 2007. D. Luke stated he has been working with legislative and administrative staff to create in the Regional Center budget, a separate category for the self directed autism funds that is clearly identified and a dedicated funding category. In addition NEIS has been actively working in the autism area. Specifically, they have been working with early identification and a pilot for looking at giving families self direction.

Bureau Status for Budget and Program Planning

J. Mulvenon stated there were two major highlights from the budget decision packages put forward from BEIS. Funding was received to serve an additional 79 children in this fiscal year and another 81 children in 2009. Those dollars are being invested in the community partners, REM and Easter Seals of Southern Nevada (ESSN). Funding was received to convert temporary employees to full time state employees equaling 24 FTE beginning October 1, 2007. The positions being converted are for developmental specialists, public service interns, accounting assistants, and administrative assistants. The job duties for these positions will not change. This will provide a saving to the state in the amount of approximately \$100,000.

Y. Brueggert asked about the discussions on monitoring and the general supervision function of Part C. Richard Whitley replied SB377 had, in part, requested to privatize early intervention. During the hearing testimony, the agency made a commitment to address the underlying issues and reported legislation was not needed to achieve it. One of those items was to move the compliance and oversight, which is currently in Part C, into a separate agency so there would not be any perceived conflict of interest. He assured everyone the Part C office, supervised by W. Whipple, is operated with great integrity. However, to alleviate any misperception, the Part C office will be moved to ODS. There

is no official timeline as of yet. The other commitment made to the legislature was there would be an independent evaluation of service providers to see what the outcomes are since embarking on the new service model, which includes private providers. Another commitment made was to continue to enhance the private partnership when that opportunity was available. Those are the three commitments made by the agency to the legislature in the absence of a bill.

MONITORING

Easter Seals comprehensive Monitoring Report

E. King reported the first comprehensive monitoring was completed for ESSN and provided an overview of the report. A comprehensive review with a team of people included members of the Part C staff, community providers and peer providers. A child record review was completed as well as staff and parent interviews, IFSP observations, observations of program activities and a review of the program's strengths, accomplishments and challenges. At the end of every indicator there is a description of any non-compliance and at the end of each section a corrective action plan. She stated that since the comprehensive monitoring and the development of the corrective plan, ESSN has completely changed all of their service providers and the director. The new director, Amy Culpert, is now working with E. King on an addendum to the corrective action plan because of timeline changes due to staffing issues. They are currently serving 49 children per TRAC.

A membership discussion took place regarding the concerns that funding is going to contracted sites that are not yet at capacity and the turn over with staff. This raised the question of whether they will be able to get to capacity with the staff they currently have. A. Culpert assured the ICC they are actively recruiting for staff. Concerns were also noted in the areas of vision and hearing. A. Culpert noted a difficulty with this issue is that the person trained in the VIISA program is no longer at ESSN. They do contract with an audiologist. E. King noted that it was difficult to determine if ESSN's vision and hearing indicator were lower because they did not provide services or because the documentation was not comprehensive.

Revised Monitoring Process

B. Bledsoe stated the monitoring process is always a work in process. As advice comes from the Federal office, adjustments are made accordingly. Monitoring is moving away from the three year cycle. The new outline deals with general supervision and a system of self assessment. There will now be two phases instead of three. The first phase is called Comprehensive Self Assessment and the second phase is called Focused Self Assessment and Improvement. The focus will be on the areas of non-compliance that are identified in phase 1. In three of the State Performance Plan (SPP) indicators, there is a specification in the activities that if a program is out of compliance in those areas they will also be required to submit a quarterly report to Part C on those indicators only. The programs have been doing this throughout the last year. In Phase 2, if the program comes into compliance, those compliance areas are dropped from their six month or annual progress report. Programs then begin to focus on those items still outstanding. All of this will be feeding into the state requirement to have a determination annually for each program. The new schedule will require all programs to submit their reports on or before October 1 of each year. Doing this will get the data on a more succinct reporting capacity for Part C.

Family Survey

J. Johnson reported more surveys were sent out than the last time. However, the return rate remained the same which is 23%. The first time the survey was done the highest age of a primary care giver was 62 and it is now 78. Spanish surveys were sent to those families indicated in TRAC as being Spanish speaking families. J. Johnson suggested that every family who receives a survey get a Spanish and English version, which may improve the return rate. Generally, families report a high degree, 90% and up, of satisfaction with services. Those with lower than 90% satisfied were identified as an area that might need follow-up. She noted question 30 had the lowest satisfaction rate and suggested rephrasing the question. Members held a discussion on whether this question should be rephrased or not. When looking through all of the respondents, it was very clear that families who completed the

survey and had routinely rated strongly disagree or disagree also had very negative comments. The rate of return may not need to be a level of focus but program improvement on the areas where families have commented negatively.

PART C REPORTS

OSEP Verification Visit

W. Whipple reported an email was sent to all ICC members regarding the impending visit of OSEP to Nevada for a verification visit and a stakeholder's teleconference. There were three dates available for a teleconference with OSEP. The date with the most participants available will be the date forwarded to OSEP. OSEP will provide a conference call number which W. Whipple will forward to ICC members. Members will be able to dial in from whatever location they are in. Typically, OSEP has a series of questions they will talk about during the call. W. Whipple explained the actual physical visit is a verification of the Part C lead agency and will be the week of September 17. They will be on site in Carson City with state staff for two days and will be looking at three specific things on this visit: the system of general supervision, data accuracy and timeliness and how it is used to inform the State Performance Plan, and fiscal accountability. The second two days of their visit will be in Las Vegas for site visits, which will include ESSN and REM. W. Whipple stated Nevada is the first to go through this revised process. She noted OSEP does want to spend time focusing on the 45day timeline since Nevada has been under special conditions with it's grant application on this issue. After reviewing the most recent data, OSEP will consider removing Nevada from special conditions.

Complaint

E. King stated there were two complaints, one in the north and the other in the south. A request was made to provide the ICC with more information regarding the results of the complaints. If the results of the complaint were found in favor of the parent what systemic improvements are the programs putting in place for correction.

Discussion of Transfer of Part C Office

W. Whipple reported the Part C office has attended meetings with Health Division administration, Department of Health and Human Services (DHHS) and the Office of Disability Services (ODS). Currently, the plan is the Part C office will move into ODS under Todd Butterworth. There is no timeline set yet and the details will be determined at a later date. It is the understanding action will be taken during this fiscal year.

OSEP Early Childhood Conference Update

W. Whipple stated every year an Early Childhood Conference sponsored by NECTAC is held the first week of December in Washington D. C. Part C staff, and the 619 Coordinator from Department of Education attend this conference and there is usually a pre-conference day for ICC members. Due to funding constraints, only one ICC parent is invited to attend this conference with expenses being paid by the Part C office. Attendance to the conference is rotated amongst the parents. Any ICC parent interested in attending this conference should contact W. Whipple as soon as possible. Part C will also pay for A. Bingham to attend as the co-chair of the ICC. The conference agenda typically focuses on areas of interest currently being discussed at ICC meetings. There will also be a number of sessions which will possibly include discussions on national initiatives, OSEP activities, and progress of the Part C regulations.

Southern Central Point of Entry

W. Whipple reported NEIS South has been the central point of entry for the three programs in the south. With the addition of REM and ESSN, NEIS South is not only doing the intake for their program but the other two along with the dissemination of those referrals. A meeting was held with the three programs to discuss the idea of having an independent agency become the single point of entry (SPOE). A request of interest to advocacy groups, sister organizations, and non-profit organizations was issued. A few responses were received with Family TIES being awarded the subgrant to become the SPOE for the southern region. This is a pilot project. W. Whipple explained when a referral phone

call is received by the SPOE staff, they will take the call, interview the referral source, enter the referral data into the TRAC data system, and then assign the referral to one of the three regional programs. Since referrals will be rotated to each program based on program capacity, the Part C office will collaborate with the subgrantees to determine a percentage ratio of referrals as compared to capacity. Family preference to a program will be taken into consideration when placing the child. The tentative start date for the SPOE training to begin is October.

STANDING ICC COMMITTEES

Family Support Resource Committee (FSRC)

- Biennium Parent Conference Proposal

Y. Brueggert stated the Parent Legislative Education Committee (PLEC) and the FSRC are now combined. The committee members remain the same with herself and B. Wallace as the co-chairs. A meeting has not yet been held since the two committees were joined.

R. Kincaid gave an update on the Biennium Parent Conference. She reported they have received support and help from many members of the community and it is truly a collaborative effort. She gave kudos to D. Dinnell for providing technical assistance, research and guidance. The website is complete and registrations are being taken. D. Dinnell briefly updated the ICC members on the website. W. Whipple noted the staff in the south requested if the conference agenda could be submitted and approved for Continuing Education Units (CEU) it would be beneficial to them and encourage more staff to attend. W. Whipple stated she would work with D. Dinnell to gather the information needed for CEU submittal to the Department of Education. A. Culpert stated ESSN is offering free registration for volunteer time at the conference. R. Kincaid stated Nevada PEP is also offering stipends to help parents or families. Positively Kids is coordinating the childcare for the first 100 children on a first come, first serve basis. Childcare licensing clock hour credits will be given to anyone providing daycare.

Child Find Committee (CFC)

- October-Special Children's Month

J. Johnson reported the committee has met four times over the last year instead of their normal two. At the last meeting, it was decided to request that each region put together a child find activity they have not done before. Due to the OSEP visit, the next meeting has been postponed. A written summary of the committee's activities over the past year was provided. B. Bledsoe reported on activities. She stated the traditional milk carton campaign is in process and an informational packet was sent by to physicians and physician assistants across the state. Many of the responses received from this packet are in regard to finding resources for older children. B. Bledsoe stated the Part C office staffs has participated in a number of outreach activities in conjunction with NEIS North. The distribution of the new poster has begun with a Spanish translation being done shortly. Jan Crandy was thanked for her assistance in the creation of the poster. If anyone is interested in joining the ICC Child Find Committee they can contact B. Bledsoe.

CHAIRMAN/MEMBER ITEMS

ICC Parent Representative Meeting Discussion

A. Bingham asked if there was interest by the parent representatives to continue this meeting, which is held just prior to the ICC meeting. W. Whipple explained briefly how the teleconference meeting came about and that the parent co-chair is the facilitator. N. Behrens, as the parent co-chair, was asked if she would like to continue with the meetings and she indicated yes. W. Whipple informed her D. Dinnell would assist her with setting up the meetings.

Schedule Future Meetings

- November 29, 2007, at 9:00 a.m. in Reno via Videoconference – Locations: NEIS 1161 S. Valley View, Las Vegas, and NEIS, 2667 Enterprise Road, Reno.

- January 10, 2008, at 9:00 a.m. in Las Vegas via Videoconference— Locations: NEIS 1161 S. Valley View, Las Vegas, and NEIS, 2667 Enterprise Road, Reno.

A discussion of possible agenda items for the next meeting included Y. Brueggert requesting program data on transition of children from Part C to Part B, feedback regarding experiences in supporting children in the daycare centers, and an update on the progress of partnering with tribal organizations which includes referrals. R. Kincaid requested an item regarding parental consent to bill Medicaid. W. Whipple stated she would ask a representative from the Katie Beckett program to make a presentation. A. Bingham commented that agenda item requests from ICC members should be submitted in writing to W. Whipple well in advance of the next meeting. The request should include enough details to meet the requirements of the Attorney General's office. D. Dinnell suggested adding parent stories to the agenda. A. Bingham added a discussion should be held around possible dates for the strategic planning meeting.

PUBLIC COMMENT

John Flamm who is the HD Public Information Officer provided information on an October 20 event taking place at the Grand Sierra Resort Hotel and being sponsored by The Lily Claire Foundation and the Autism Coalition of Nevada. The goal is to raise three quarter of a million dollars to help open a clinic in northern Nevada to provide satellite services. He requested donations for raffle items, monetary gifts, and volunteers. Anyone wanting more information can contact him at (775) 684-4221.

ADJOURNMENT

Co-Chair A. Bingham adjourned the meeting at 1:50 p.m.